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TEAMS Guidance for all children, parents and staff

Mrs Lee and I are planning on running a weekly team meeting for those children learning from home during the lockdown period. The meetings will provide a weekly opportunity for the children to share their successes and difficulties with their remote learning whilst also providing the children with some face-to-face teaching. The team's sessions timings will be as follows:

- **Wednesday 13th** (weekly sessions after that) **11am** **Year 3 and 4**
- **Thursday 14th** (weekly sessions after that) **11am** **Year 5 and 6**
- **Thursday 14th** (weekly sessions after that) **1pm** **Year 1 and 2**

We hope that this regular contact with all the children will help to support their needs in all areas of the curriculum.

Please read the agreement below and give consent for your child to log into our weekly team meetings through our School Gateway system (under the payments section) by the end of the day on TUESDAY 12th JAN, in order that Mrs Lee and I can send you an invite to the meeting.

Class teachers agree:

- To send out invites to all children learning remotely from home
- To support and extend learning covered remotely each week
- To provide an opportunity for children who are learning remotely to engage in learning discussions with their peers

Parents agree to:

- Sign up to the face to face weekly team sessions to enable their child/ren to receive support from school
- To log into the session specified above to enable their child to access the session
- To remain present through the session (although this does not need to be on camera).

Children agree to:

- Engage in a weekly face to face meeting with their class teacher
- Come to the session prepared with successes and difficulties that they would like to share with the group
- Behave in an appropriate manner as if they were in school

If you have any problems setting up the teams meeting, please do not hesitate to contact the school directly.

Many thanks,

Mrs Cook and Mrs Lee